**INSTRUCTIONAL STANDARDS AND PROCEDURES**

Agenda & Standards Worksheet

***Last Updated: Nov 20, 2019***

**AGENDA — Nov 22, *2019***

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic/Item** | **Lead/Subcommittee** | **Action** | **Deadline Report Back Date** |
| 1. **Welcome and Introductions** | Sue (Chair) |  |  |
| 2. **College Council Feedback**  ISP 180 Continuing Education Unit (CEUs)   * Second read   ISP 171 Instructional Standard for Academic Use of CCC Logo, Brand, and Brand Guidelines   * Tabled * See ISP 171 feedback document   ISP 281 Grade Appeal   * First Read   ISP 281P Grade Appeal Procedure   * First Read | Dru U.  Sue G.  Taylor/Kjirsten  Taylor/Kjirsten | Update  Update  Update  Update |  |
| 3. **ARC Liaison Report**    ARC Update | Chris S. | Update |  |
| 4. **Old Items**  Website Update  ISP 170 Textbook and Instructional Materials  Adoption Standard | Sue G.  Sue G. | Update  Update |  |
| 5. **New Items** |  |  |  |

**Committee’s Standards Review From Past Years With Progress Status:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| N/A | Study Away/ Study Abroad | Sue |  | Nov. 22 2019 | Waiting on Global Learning Committee handbook update |
| N/A | Human Subjects | Sue | Sharon Furno, Tory Blackwell, Patty DeTurk. | Oct. 25, 2019 | Will work with Lisa W. |
| N/A | ISP 281 Grade Dispute Process |  | Jennifer Anderson, Kjirsten Severson | Nov. 8, 2019 | College Council First Read 11/15/19 |
| N/A | ISP 281P Grade Dispute Process Procedure |  | Jennifer Anderson, Kjirsten Severson | Nov. 8, 2019 | College Council First Read 11/15/19 |
|  | ISP 170 Textbook and Instructional Materials Adoption Standard | Sue |  |  |  |
|  | ISP 171 Instructional Standard for Academic Use of CCC Logo, Brank and Brand Guidelines |  |  | Nov. 8, 2019 | College Council Reviewed Needed, Currently Tabled |

**Committee’s Standards Review for 2019-20 with Progress Status:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| Feb 20, 2015 | ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List) | Chris S. | Ryan Davis | Nov. 22, 2019 |  |
| Feb 20, 2015 | ISP 492 Multiple Degrees/Certificates of Completion |  | Chris S., Jennifer A. |  | Update Chris and Jennifer on Nov. 8, 2019 |
| Feb 20, 2015 | ISP 280 Grading | Jen A. | Kjirsten Severson, Taylor Donnelly, Wes Locke | TBD |  |
| Oct 28, 2016 | ISP180 Continuing Education Units (CEUs) | Sue G. |  | Nov. 8, 2019 | College Council Nov. 15, 2019 |
| Oct. 12, 2018 | ISP 191 Administrative Withdrawal | Jen A. | Kjirsten Severson, Taylor Donnelly, Wes Locke | TBD |  |

**In Discussion/Work Ideas**

|  |
| --- |
| Committee Charter—Defining conditions for bringing forth new standards |

*Remaining Standards--in approval date order:*

April 18, 2014 ISP 390 Work-Based Learning (Cooperative Work Experience)

Feb 20, 2015 ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List)

Feb 20, 2015 ISP 492 Multiple Degrees/Certificates of Completion

Feb 20, 2015 ISP 280 Grading

Feb 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Oct 14, 2016 ISP 370 Advanced College Credit

Oct 28, 2016 ISP 161 Course Creations, Edits, Inactivation, and Reactivation

Oct 28, 2016 ISP180 Continuing Education Units (CEUs)

Oct 28, 2016 ISP 162 Program Creation and Approval

Feb 23, 2018 ISP 190 Academic Dishonesty

Feb 23, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

Oct. 12, 2018 ISP 191 Administrative Withdrawal

Oct. 12, 2018 ISP 491 Residency Requirement for Graduation

Oct. 12, 2018 ISP 150 Online Courses

Feb. 08, 2019 ISP 371 Advanced Placement

Feb. 08, 2019 ISP 372 International Baccalaureate

Mar. 08, 2019 ISP 181 Related Instruction

May 10, 2019 ISP 164 Class Meeting Cancellation

May 10, 2019 ISP 270 Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 270P Testing Center Procedures for Faculty Assigning Exams

May 10, 2019 ISP 380 Acceptance of Credit

May 10, 2019 ISP 392 Contractual Relationships with Organizations Not Regionally Accredited

May 10, 2019 ISP 392A Contractual Relationships with Organizations Not Regionally Accredited

Oct. 25, 2019 ISP 373 College Level Examination Program (CLEP)